

Senior Accountant (Corporate Finance)

About RenPSG

RenPSG provides complete philanthropic solutions through technology-enabled business services including cloud apps, consulting, and administration. We provide technology and service so our clients can focus on their donors' giving and their own growth.

Headquartered and operated in Indianapolis, Indiana, RenPSG is the largest independent philanthropic solutions provider in North America. With 30 years of industry knowledge and experience, RenPSG delivers custom solutions that include tax expertise, accounting support, and impeccable client service, all through our proprietary cloud computing technology. We count financial services firms, elite nonprofit organizations, and leading community foundations as our partners. Currently, RenPSG services \$16 billion in assets, including charitable trusts, donor-advised funds, pooled income funds, endowments, and private foundations.

Senior Accountant

The Senior Accountant will join our Corporate Finance team, which is responsible for all areas of accounting and finance, including but not limited to: monthly, quarterly and year-end close processes, preparation of financial statements, financial analysis, budgeting and forecasting. We are looking for a highly-motivated, driven individual who understands all aspects of accounting and can own the full accounting cycle for given financial statement line items. The Company continues to experience growth, which will lead to significant opportunity for further growth and development. The current team is highly collaborative and is looking for a professional with inherent leadership qualities and the attention to detail necessary to ensure accurate reporting in all areas.

Duties & Responsibilities:

- Record and review financial transactions in accordance with generally accepted accounting principles (GAAP), as well as company policies and procedures, in a timely and accurate manner
- Conduct monthly and quarterly account reconciliations to ensure accurate reporting and ledger maintenance
- Prepare and review general ledger account reconciliations
- Perform and assist on monthly, quarterly and year-end closing functions
- Prepare accurate, timely financial statements in accordance with our established schedule and with input from the rest of the finance team
- Analyze financial data for purposes of forecasting, trend analysis and managerial analysis to help the Company attain its Key Performance Indicators (KPIs)

- Assist with the year-end financial audit, including preparation of supporting schedules
- Be an integral player in identifying areas for continuous improvement to help make our department and Company run more smoothly and efficiently
- In addition to the above duties, this position will be required to perform other duties as requested, directed or assigned

Knowledge, Skills & Abilities

- Bachelor's degree in Accounting required
- 2-5 years of accounting experience required
- Attention to detail, strong time management and organization skills required
- Flexibility and agility to shift priorities, cross-train and work as a collaborative team player
- Data analysis and experience working within Excel
- Strong business ethics & personal integrity
- Excellent communication skills, both verbal and nonverbal
- Microsoft Office Suite experience