



Senior Accountant

RenPSG is searching for a qualified Senior Accountant to join our Client Services team! Do you enjoy working with clients to ensure their philanthropic gifts are accurate and timely? This may be the opportunity you've been looking for.

About RenPSG

RenPSG provides complete philanthropic solutions through technology-enabled business services including cloud apps, consulting, and administration. We provide technology and service so our clients can focus on their donors' giving and their own growth.

Headquartered and operated in Indianapolis, Indiana, RenPSG is the largest independent philanthropic solutions provider in North America. With more than 30 years of industry knowledge and experience, RenPSG delivers custom solutions that include tax expertise, accounting support, and impeccable client service, all through our proprietary cloud computing technology. We count financial services firms, elite nonprofit organizations, and leading community foundations as our partners. Currently, RenPSG services \$16 billion in assets, including charitable trusts, donor-advised funds, pooled income funds, endowments, and private foundations.

Especially over the last four years, RenPSG has grown into a one-stop shop for the philanthropic needs of faith-based organizations, nonprofit organizations, and financial services firms by providing the administrative and accounting work necessary for donor-advised funds, pooled income funds, private foundations, and charitable gift annuities, in addition to charitable trusts.

Our strategic work in 2018 and beyond includes new gift offerings for institutions to offer their donors, an additional, customizable technology platform and professional services that provide an easy back office. Our goals for 2018: continue to revolutionize the delivery of charitable giving services through our passionate people, unmatched expertise, proven processes and technology.

Culture

Our most successful Associates have strong social and detail skills, client empathy, understand client needs and a drive to help.



We focus on living our mission and values every day.

Mission: To partner with clients to amplify charitable giving in a significant and meaningful manner

Values: Expectation Shattering Client Service. Commitment to Excellence. Team Above Self. Live with Integrity. Earn through Accomplishments. Accountable for Actions and Results. Continuous Innovation. Community Involvement. Have Fun.

The Role of a Senior Accountant

As a Senior Accountant, you will post, process and reconcile financial transactions based on policies and procedures affecting a variety of clients and charitable giving vehicles. This role contributes to maximizing revenue generation and cost efficiency by providing timely, accurate processing of transactions and disbursements as well as prompt responses/follow-up to client inquiries. Support client services with the administration of assigned trusts, reconciliation and other item research. Act as a collaborative team member within our team oriented environment to provide clients with the best service possible.

Responsibilities:

- Record and review financial transactions in accordance with standard accounting practices, policies and procedures in a timely and accurate manner, for assigned clients
- Process fee and distribution requests on a timely and accurate basis
- Coordinate tax season priorities regarding entry and balancing of client accounts to finalize financial reporting
- Analyze investment account activity for assigned clients to ensure accounting regulations are followed and standard accounting processing rules are adhered
- Balance statements, financial transactions and data entry on a time and accurate basis as defined by department standards
- Participate in developing and implementing standard or enhanced financial policies and procedures for client accounts
- Promptly and accurately communicate and document changes, amendments, adjustments or errors that arise
- Prepare reconciliations of securities, cash, valuations, and earnings



- Ensure accuracy of all distribution reports
- Conduct research and communicate results as required
- Maintain file data and reports as required

Knowledge, Skills & Abilities

- Bachelor's degree in Accounting required
- 2-5 years of accounting experience required
- Experience working within financial services, accounting, or customer service firms a plus
- Experience in a high-volume accounting or transaction posting and processing compliance-oriented environment a plus
- Attention to detail, strong time management and organization skills required
- Flexibility and agility to shift priorities, cross-train and work as a collaborative team player
- Data analysis and experience working within Excel
- Strong business ethics & personal integrity
- Excellent communication skills, both verbal and nonverbal
- Microsoft Office Suite experience

Compensation & Benefits

- Compensation is commensurate with experience
- Our benefits package and PTO are highly competitive and include health, dental, and vision insurance, flexible spending account and annual bonus incentive plan

Applying

Resume and cover letter should be sent to talent@reninc.com

No recruiter or phone calls

Moving expense is not paid